

**Bone Lake Management District
Commissioners Meeting
Saturday, November 19, 2022
9:00 a.m. Online via Zoom
Minutes DRAFT**

Cary Olson called the meeting to order at 9 a.m.

Roll Call

- ✓ Cary Olson, Chair
- ✓ Shelley Rose, Vice Chair
- ✓ Karen Engelbretson, Secretary
 - Alex Chorewycz, Treasurer
 - Mike Musial
 - Doug Route, Polk County Supervisor, District 2
- ✓ Andy Brown, Town of Bone Lake
 - Jeff Traynor, Town of Georgetown

Guests present:

No guests were present.

Motion: Motion to amend the agenda to include the approve the August 23 meeting minutes and the October 22 meeting minutes. Rose/Engelbretson. Carried.

Motion: Approve minutes of October 22 minutes: Rose/Olson. Carried.

Motion: Approve minutes of August 23: Rose/Olson. Carried

Polk County Report - Doug Route

Doug Route not present.

Town of Bone Lake Report - Andy Brown

Working on getting 250th paved, and working on the parking lot.

Town of Georgetown - Shelley Rose

Shelly has been attending the Georgetown town board meetings. Georgetown is still working on the Sandy Hook turnaround.

Treasurer's Report - Alex Chorewycz

Alex sent a previously approved financial report. The report is attached to the PDF of these minutes.

Review and Approve Grants November Submission - Cary Olson

Grant application for the south landing CD3 station was denied because the District did not send in the September 15 pre-grant application which was required due to some confusion in the language for the application requirement for CBCW grants. The District will not receive a grant for the south landing CD3 station this year. The District could purchase and pay for it at \$40K, the same unit as the North Landing. Better solution is to put in the small CD3 unit with cleaning tools (no vacuum) at \$5K along with a bleach spray container. Next September we will file a pre-grant and grant for the full size unit. The smaller unit could be donated to one of the private landings such as Wilkins.

Agenda November 19, 2022 Commissioners Meeting

1. Roll call
2. Approve agenda
3. Approve minutes of the October 22, 2022 meeting
4. Polk County Report: Doug Route
5. Town of Bone Lake Report: Andy Brown
6. Town of Georgetown Report: Jeff Traynor
7. Treasurer Report: Alex Chorewycz
8. Review and approve grants, November submission
 - South Landing CD3 unit: Cary Olson
9. Old Business North Landing Parking update: Cary Olson
 - Review quotes for North Parking Engineering Design
10. Adjourn

Rose: Question about bleach spray. Will bleach enter the water? Is that safe?

Olson: The concentration is 1T to one gallon of water sprayed in a mist on boats and is effective in stopping Zebra Mussel veligers. DNR has no regulations for use. Polk County landings are using the bleach spraying protocol. CBCW monitors will replace the bleach and container if used at the south landing.

Engelbretson: Can we lease a large unit for a year and return and then get the grant and purchase a unit?

Olson: I think that would be a solution and will clear with DNR and CD3.

Rose: What about doing nothing until 2024?

Olson: We at least need the tools there. Not having the bleach is our decision.

Engelbretson: We already discussed having a unit at the south end so it isn't a way to avoid using the system at the north landing.

Motion: Install a CD3 Tools only unit for the south landing at cost of \$4-5K, and a bleach spray system at ~ \$800.

Rose/Engelbretson.

Discussion: Purchase the unit and later donate to one of the private landings, or lease the unit for 2023 and submit a grant for full-size CD3 unit in next grant cycle, to be determined by Olson's discussion with CD3 and DNR.

Motion Carried.

OLD BUSINESS

North Landing Parking Update - Cary Olson

Review quotes for North Parking Engineering Design. We have two options.

1. Cooper of Rice Lake: \$12,050 plus construction services \$1,760 = \$13,810
2. MSA = \$15,000

Andy Brown: Town board, two voted for, one against. Recommended posting one side of road no parking. The MSA bid is cheaper if eliminating the topographic map add-on makes it \$1,300 cheaper than the Cooper bid. Timelines were better than the Cooper bid. The Town Board voted to approve, not to choose one or the other contractors. Andy will review the bids and compare with the bid from Nick's Excavating. There is no application fee at the county for municipal projects.

Question, Engelbretson: Boat cleaning at Wilkins, Sunset Cove, Easy Living. Are boats launching there coming from other lakes or are they, as Mike Musial has said, residents who are launching their boats for the day.

Olson: Wilkins has more people coming for fishing tournaments and dropping their boats there. The District can't enforce any cleaning. The county ordinance mandates cleaning "if a station is available". So donating a system originally purchased for the south landing would be a good thing.

Add to messaging: if you are buying or moving equipment, inspect it carefully for attached organisms.

Agenda item for next meeting: Discuss at next meeting on February 18 meeting the purchase of cleaning stations to donate to private landings.

Meeting adjourned 9:30 a.m.

Respectfully submitted

Karen Engelbretson

Secretary

Bone Lake Management District

January 24, 2023

2023 Meeting Dates

February 18 Agenda TBD
April 22 Budget
June 17 Budget, Annual Meeting Planning
August 12 Annual Meeting
October 14 Grants

BONE LAKE MANAGEMENT DISTRICT
INTERIM STATEMENT OF FINANCIAL OPERATIONS (BLMD BOARD MTG. 10/22/2022)
FYE2022 BUDGET-ACTUAL REVENUE AND EXPENSE (1/1/2022 THROUGH 9/30/2022) AND FYE2023 BUDGET
1/1/2023 THRU 12/31/2023

	Budget FYE 2022 1/1/2022 12/31/2022	Actual Rev/Exp 1/1/2022 thru 9/30/2022	Budget FYE 2023 1/1/2023 thru 12/31/2023-APPROVED
Towns of Georgetown and Bone Lake	\$ 67,000.00	\$ 67,000.00	\$ 67,000.00
Frandsen Bank-Interest	\$ 24.00	\$ 86.42	\$ 24.00
Newsletter Ads	\$ 3,600.00	\$ 3,100.00	\$ 4,500.00
	\$ -	\$ -	\$ -
Grants	\$ 40,000.00	\$ 12,901.88	\$ 60,000.00
Other-maps-owner cost share & Misc.	\$ 1,000.00	\$ -	\$ 500.00
Total Revenue	\$ 111,624.00	\$ 83,088.30	\$ 132,024.00
Expenditures			
Lake Improvements			
APM Projects (includes CBCW)	\$ 65,000.00	\$ 33,159.87	\$ 15,000.00
CLP Spraying	\$ -	\$ 28,241.64	\$ 27,000.00
Decontamination Stations	\$ -	\$ 27,814.77	\$ 15,000.00
Dock-South Landing	\$ -	\$ -	\$ 10,000.00
Consulting	\$ 2,000.00	\$ 720.00	\$ 2,000.00
Equipment Maintenance	\$ -	\$ -	\$ 2,000.00
Sub-Total Lake Improvements	\$ 67,000.00	\$ 89,936.28	\$ 71,000.00
Lake Management Projects			
Watershed projects	\$ 10,000.00	\$ 200.00	\$ 10,000.00
Waterfront runoff projects	\$ 60,000.00	\$ 2,571.98	\$ 10,000.00
North Landing parking lot improvements	\$ -	\$ -	\$ -
Septic Incentives	\$ -	\$ 5,000.00	\$ 10,000.00
Evaluation and Studies	\$ 3,000.00	\$ 7,909.30	\$ 3,000.00
Wildlife and Natural Beauty	\$ 10,000.00	\$ 1,436.00	\$ 8,000.00
Fisheries	\$ 1,000.00	\$ -	\$ 500.00
Communications/Education/Recognition	\$ 1,500.00	\$ 1,804.00	\$ 1,500.00
Sub-Total Lake Mgmt. Projects	\$ 85,500.00	\$ 18,921.28	\$ 43,000.00
Totals Lake Improvements & Management	\$ 152,500.00	\$ 108,857.56	\$ 114,000.00
Public Safety			
Buoy Maintenance	\$ 5,000.00	\$ 4,020.87	\$ 5,000.00
	\$ -	\$ -	\$ -
Total Public Safety	\$ 5,000.00	\$ 4,020.87	\$ 5,000.00
Information and Education			
Newsletter	\$ 12,000.00	\$ 4,088.65	\$ 8,500.00
Dues	\$ 775.00	\$ -	\$ 775.00
Website	\$ 1,000.00	\$ 429.94	\$ 1,000.00
Meetings/Workshops	\$ 1,500.00	\$ 2,917.01	\$ 2,500.00
Total Information and Education	\$ 15,275.00	\$ 7,435.60	\$ 12,775.00
Administration			
Insurance	\$ 2,500.00	\$ 1,535.00	\$ 2,500.00
Donations/Subscriptions	\$ 2,000.00	\$ 1,250.00	\$ 2,500.00
Misc office expense	\$ 750.00	\$ 108.55	\$ 750.00
Total Administration	\$ 5,250.00	\$ 2,893.55	\$ 5,750.00
Total Expenditures	\$ 178,025.00	\$ 123,207.58	\$ 137,525.00
Beginning Cash Balance	\$ 289,238.03	\$ 289,238.03	\$ 249,118.75
Ending Cash balance	\$ 222,837.03	\$ 249,118.75	\$ 243,617.75
Cash Balance - 9/30/2022			
Checking		\$ 94,692.30	balanced book to bank-9/30/2022
Money Market Savings		\$ 154,426.45	balanced book to bank-9/22/2022
Total		\$ 249,118.75	

10.22.22 9 a.m.

Hi Team,

Sorry, I will be on the road during the meeting heading to a cross country meet in Cadott. My report is that we need an engineering study done for the parking area. I have submitted the proposal to two engineering companies in Rice Lake for bids. The township may partner with BLMD to help with a portion of this if a decision is made to go forward. I will catch up with Cary after the meeting and also forward the second company's bid to the full board when it comes in.

Take care,

andy

The first bid package from Cooper of Rice Lake is below:

Hello Andy:

Our office is pleased to offer to assist the Township with the boat landing parking improvements. We propose to:

1. Complete a topographic survey at the site
2. Prepare a site design with a focus on stormwater management
3. Prepare a storm water management plan (report) based on the County requirements
4. Package up the materials for application to the County

We recognize that the Township has a good idea on what site design may fit the site, but it does take some effort to put that concept into the CAD systems and generate the mapping anticipated by the approving agency. Our initial thought is that attaching the parking area to the entry drive may work well, with the most significant challenge to avoid runoff from direct discharge to the lake.

We estimate the design and application package preparation will cost \$12,050.

In addition to the submittal package, we offer to provide a site visit during construction, and a post construction survey to create a record plan in accordance with Polk County's requirements.

We estimate the construction and post construction services will cost Approximately \$1,760.

Please let us know if you have any questions regarding this proposal.